

## **BATH VILLAGE SCHOOL - BOARD MEETING**

**October 17, 2016**

**Bath Village School Library**

**Board Members Present:** Matthew Mulcahy, Ryan Youngman and Angela Bemis

**Administration Present:** Laurie Melanson, Kathryn Ducharme and Bernice Burroughs.

**Public Present:** None.

Mulcahy called the meeting to order at 5:32pm.

**Sign Manifests:** The board signed the manifests as presented.

**Agenda Review:** The board added an item for revision of Personnel Policy GBCB-R.

**Public Input:** None.

**Approval of Minutes:** Youngman made a motion to approve the minutes of the September 19, 2016 meeting as submitted, seconded by Mulcahy, all in favor.

**Revision of Policy GCE, Professional Staff Recruiting:** Mulcahy made a motion to adopt policy GCE as revised, seconded by Youngman, all in favor.

**Revision of Personnel Policy GBCA-R:** Mulcahy made motion to adopt GBCA-R, Youngman second, all in favor.

**Revision of Personnel Policy GBCB-R:** Mulcahy made motion to accept policy GBCB-R as first reading, Youngman second, all in favor.

**Discussion of Tuition Voucher:** The board discussed the new tuition voucher. It is the board's intent that the tuition voucher and residency form must be completed before any new student can be enrolled in a receiving school. Once approved by SAU Office the approved tuition voucher will be returned to the receiving school and then the Bath School District will be responsible for paying tuition. Superintendent Melanson will contact Lisbon and St. Johnsbury regarding the implementation of the tuition voucher. The SAU office will also be sending a residency statement form for completion to any students who have not completed one for the 2016-2017 school year and are currently enrolled in any of the receiving schools.

### **Administrators Reports:**

**Laurie Melanson, Superintendent:** The Superintendent's report was included in the board packet. Melanson indicated that the Lisbon School Board would like to meet with the Bath Board to discuss the possibility of a multi-year contract in light of the recent tuition increase. The board asked that they be provided with current bussing costs with a breakdown of the additional expenses for transporting students to Lisbon at the November meeting and indicated that they would meet with the Lisbon school Board Re: tuition costs & expenses during December meeting at 6:00pm.

Melanson indicated that Primex is Bath's current insurer. Melanson brought a contract for signature and recommended that it be signed by the board chair. Mulcahy signed the Primex contract.

Kathryn Ducharme, Business Administrator: The Business Administrator's report was included in the board packet. Ducharme reviewed the financial summaries regarding year end June 30, 2015 and year end June 30, 2016. Ducharme indicated that she will bring updated reports and hopes to have a draft budget for the board at the next meeting.

Bernice Burroughs, Principal: The Principal's report was included in the board packet. Burroughs indicated that they believed there would need change one part-time para to a full-time para. Burroughs further indicated that she is currently working with Ducharme regarding the cost of going back to having an employee running the cafeteria rather than continuing to contract with Café Services for the lunch program.

Nancy Schloss, SPED Director: The SPED Director's report was included in the board packet.

Bert Vines, Facilities Maintenance Manager: The Facilities Maintenance Manager's report was included in the board packet.

**Public Input:** None.

**Next Meeting:** Tuesday, November 15, 2016 at 5:30 pm.

**Non-Public:** None

**Adjournment:** Mulcahy made a motion to adjourn at 6:50pm, seconded by Bemis all in favor.

Respectfully submitted,

Angela D. Bemis