

**BATH VILLAGE SCHOOL - BOARD MEETING**

**December 18, 2017**  
**Bath Village School Library**

**Board Members Present:** Angela Bemis, Heather Engle and Matt Mulchay (arrived late)

**Administration Present:** Laurie Melanson, Kathryn Ducharme, Bernice Burroughs and Bert Vines.

**Public Present:** Tim Carignan, Kristen Avery and Caiti Fullerton

Engle called the meeting to order at 5:38 pm.

**Sign Manifests:** The board signed manifests as presented.

**Agenda Review/Adjustments:** No adjustments were made to the agenda.

**Public Input:** None.

**Approval of Minutes:** Engle made a motion to approve the minutes of the November 16, 2017 meeting, seconded by Bemis, all in favor.

**Administrator's Reports:**

**Laurie Melanson, Superintendent** – The Superintendent's report was included in the board packet. Melanson briefly reviewed the topics included in her report.

**Bert Vines, Facilities Manager** - The Facilities Manager's report was distributed at the meeting. Vines indicated that a USDA grant to cover the replacement of the over had been received.

**Bernice Burroughs, Principal** - The Principal's report was included in the board packet. There was a discussion about the service Café Services is providing the school and the ongoing problems with the quality of food as well as the way the employees treat the students. Burroughs indicated that she would like to look into moving the food program in-house again. Ducharme indicated that she would work on the cost of bringing food services in-house. There was a discussion of whether other food service programs would bid going forward if the bids were pooled with other schools in the district. Options for food services will be discussed at future meetings. There was a discussion regarding the use of the Town library for students next year or whether bringing a STEM teacher/library media specialist in-house was a better option. In response to the board's inquiry, Burroughs indicated the scheduled library dates have been cancelled several weeks thus far and the kindergarten students have been asked to attend on a day other than Fridays. The board was provided with a draft job description for a STEM Teacher/Library Medial Specialist.

**Kathryn Ducharme, Business Administrator** - The Business Administrator's report was included in the board packet. Ducharme indicated that the draft audit had come back last week and she would review it after the Christmas vacation.

**Nancy Schloss, SPED Director** - The SPED Director's report was included in the board packet. Burroughs indicated that they are investigating an avenue other than a residential placement for the student referred to in Nancy's report.

**Policies Adoption:** Engle made a motion to adopt Policies JBAB & JBAB-R (Transgender and Gender Non-Conforming Students Policy); GBCD (Background Investigation & Criminal Records Check Policy); and GBEF & GBEF-R (School Internet Access for Staff Policy) as first reading, seconded by Bemis, all in favor.

[Mulcahy arrived at meeting]

**SAU #35 Tuition Proposal:** Ducharme provided the board with estimated cost projections using different scenarios of student school choice and potential discounts. The board requested Melanson to contact Pierre Couture to inquire about a proposal for a high school only discount.

**Salaries Discussion:** Ducharme reviewed the boards requested changes to the proposed salary schedule. These changes included removal of the Masters +30 column, reducing the Masters +15 column index from .042 to .040, and the addition of the requirement that any course work/plan to move to the Masters +15 column must be pre-approved by administration. The teachers indicated that they would discuss the changes and respond to Ducharme by January 5, 2018.

**Budget Hearing and District Meeting Dates:** The board confirmed that the budget hearing will be held on February 8<sup>th</sup> and the District Meeting will be held on March 15.

**Non-Public:** Bemis made a motion to enter non-public session at 7:37 pm under RSA 91-A:3, II (a) regarding compensation, seconded by Engle. The board was polled in the affirmative. Bemis made a motion to exit non-public session at 7:56 pm, seconded by Engle. The board was polled in the affirmative. No motions were made while in non-public session.

Bemis made a motion to seal the minutes indefinitely, seconded by Engle. All in favor.

**Next Meeting:** Wednesday, January 17, 2018 at 5:30 pm.

Mulcahy made a motion to adjourn at 7:59pm, seconded by Bemis, all in favor.

Respectfully Submitted,

Angela D. Bemis